

WESTMINSTER CITY COUNCIL

STATEMENT OF DECISION

SUBJECT: **PROCUREMENT OF CONTRACTS FOR ROUND TRIP, FLEXIBLE AND GEOFENCE CAR SHARING SERVICES**

Notice is hereby given that , Cabinet Member for City Management and Air Quality, has made the following executive decision on the above mentioned subject for the reasons set out below.

(
To procure the Round trip, Flexible car club contracts for 4 years from the current expiry of 30 March 2023 and procure a new Geofence car sharing contract. Car Sharing provides an alternative to private vehicle ownership for residents.

)

Summary of Decision

1. Recommendations

- 1.1 That the Cabinet Member for City Management and Air Quality approves the recommendation to award the Contract for the Provision of Roundtrip Car Sharing Services (Lot 1) and also the Contract for the Provision of Flexible Car Sharing Services (Lot 2) to Zipcar (UK) Ltd, and to award the Contract for the Provision of Geofence Car Sharing Services (Lot 3) to HiyaCar Ltd. All three contracts are for a period of four years from 1st April 2023, with the option to extend by up to a further one year.
- 1.2 As these are concession contracts, with no cost to the City Council, contract value is determined by the turnover to the operator. As the turnover over the contract term is in excess of the £1,500,000 threshold set by the Procurement Code, Cabinet Member sign off is required.

2. Reasons for Decision

- 2.1 The tenders submitted by Zipcar (UK) Ltd for both the Roundtrip and Flexible services offer the most economically advantageous proposals to the City Council. Both offered bids on price significantly in excess of the minimum permit price and both provided high scoring quality scores.
- 2.2 The tender submitted by HiyaCar Ltd for the provision of the Geofence service offers the most economically advantageous bid. Their bids for both quality and price were in excess of the thresholds necessary to be considered qualified to operate in the City.

Reasons for Decision

**Stuart Love, Chief Executive,
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Publication Date: 08 March 2023

Implementation Date:

Reference: